

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on October 16, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

#### **STAFF PRESENT:**

Deputy Clerk – Sheila McCahon, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Mayor Mayhew calls the meeting to order at \_\_\_\_\_ p.m.

#### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated October 16, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

- Elise Dostal – Service Line Warranty Program  
[04 01 SLWC Program 2019](#)
- Bonnie Rowe and Ian Carruthers – Four Counties Transit Committee  
[04 02 FourCountiesTransportationServices](#)

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – October 2, 2019  
[05 01 Council Mtg Minutes Oct 2](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated October 2, 2019 be adopted as printed.

2. Southwest Middlesex Special Council Meeting Minutes – October 2, 2019  
[05 02 Council Special Meeting Minutes Oct 2](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated October 2, 2019 be adopted as printed.

**6. BUSINESS ARISING FROM THE MINUTES**

None

**7. VOUCHERS**

Vouchers for September 26, 2019 to October 9, 2019 to be presented

[07](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$392,131.57 be received.

**8. ACTION CORRESPONDENCE**

1. Tile Loan Application

[08 01 Application for Tile Loan](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the tile loan request for the property described as Range 1S S Pt Lot 1 is approved.

**9. STAFF REPORTS**

a. Fire

1. Incident Details #19-042 to #19-067

[09 a 01 CUSTOM\\_FIRE\\_REPORT](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the incident details #19-042 to #19-067 are received.

b. Administration

1. 301 Main Street Redevelopment – Environmental Assessment

[09 b 01 Main Street Development](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council approve a Phase One Environmental Site Assessment for 301 Main Street, in pursuit of a change of use for the property appropriate for a daycare facility; and

THAT LDS Consultants Inc. undertake the Phase One Environmental Assessment at 301 Main Street for an estimated cost of \$5,980.00 excluding HST; and further

THAT the expenditure be taken from 01-4000-7559 Planning/Development Miscellaneous and 01-4000-7556 Planning/Development Promotion Events.

c. Building

None

d. Finance

None

e. Facilities and Recreation

None

f. Public Works

1. Backhoe Purchase, 2019 Capital

[09 f 01 Backhoe Purchase](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council approves the purchase of the John Deere 310 SL Backhoe Loader as priced in PW Tender 2-2019 in the amount of \$133,665

AND that council approves the purchase of an extended Power Train and Hydraulics warranty in the amount of \$7,550

AND that council approves the purchase of a Snow Pusher attachment in the amount of \$9,100.

AND that council approves the Trade in Pricing for the Municipalities 2011 CASE 580 SN Backhoe Loader as provided in the PW Tender 2-2019 in the amount of \$35,000.

2. Sidewalks, 2019 Capital Budget

[09 f 02 Sidewalks 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council approves the quote as provided by Ferrari Concrete in the amount of \$69 per meter for sidewalk installation.

Or

THAT council defer this project to the 2020 Capital Budget.

3. Request for Drainage Works pursuant to section 78 of the Drainage Act – McLean Switzer Drain

[09 f 03 McLean Switzer Dr Consideration of Section 78 Request2](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council receives the request for the appointment of an engineer under section 78 of the *Drainage Act*.

THAT council denies the request for drainage works as requested.

THAT staff be directed to send notice of its decision to the requestor as per section 5(1)(a) of the *Drainage Act*.

## **10. REPORTS OF COMMITTEES**

1. Brooke-Alvinston-Inwood Fire Board Minutes – March 5, 2019

[10 01 BrookeAlvinston fire Board Minutes MArch 5 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Brooke-Alvinston-Inwood Fire Board Minutes dated March 5, 2019 are received.

## **11. UNFINISHED BUSINESS**

None

## **12. INFORMATION CORRESPONDENCE**

1. Town of the Blue Mountains resolution – Integrity Commission Matters

[12 01 Blue Mountains IC Matters](#)

2. Township of Springwater resolution – Joint and Several Liability Consultation

[12 02 TwpSpringwaterJointSevLiability](#)

3. Briefing Note – Right to Approve

[12 03 Briefing Note Municipal Leaders FALL 2019\)](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- October 23, 2019 – Planning/Council – 7:00 p.m.
- November 6, 2019 – Council – 1:30 p.m.
- November 20, 2019 – Council – 7:00 p.m.
- November 27, 2019 – Planning/Council – 7:00 p.m.

### **15. CLOSED SESSION (Committee of the Whole)**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council go into closed session, at \_\_\_\_\_ p.m., as per subsection 239(2) of the Municipal Act, 2011, to consider the following:

- a. Labour relations or employee negotiations;

Specifically, the matter relates to the following:

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council return to open session at \_\_\_\_\_ p.m.

### **Rise and Report**

Confirmation of action from Closed Session

THAT a closed session meeting was held and only closed session items identified were discussed in closed session; and THAT

- a. There is nothing further to report
- b. Outline direction provided

### **16. BY-LAWS**

1. By-law No. 2019/ - third reading only

[16 01 Bylaw 2019 037 Zoning Amendment 4672LongwoodsRd 3rd reading](#)

Being a by-law to change the zoning of the lands from the General Agricultural (A1) Zone to the Rural Residential (RR) Zone and to the Agricultural (A2) Zone (4672 Longwoods Road)

2. By-law No. 2019/

[16 02 Fire Officer Steve Guay](#)

Being a by-law to appoint Fire Prevention and Investigation Officers to the Southwest Middlesex Fire Department

3. By-law No. 2019/

[16 03 Union Contract](#)

Being a by-law to authorize the Mayor and the Clerk to enter into the Collective Agreement between Unifor Local 414 (Public Works Employees) and the Municipality.

4. By-law No. 2019/

[16 04 Confirming Bylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (October 16, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/037 be given third and final readings and that By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

## **17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.